


Important Information about Monthly Payment Plans and the FACTS Tuition Management Company

Why FACTS? Lutheran High School Association of St. Louis (LHSA) has selected the FACTS Management Company to help us better manage our tuition collection. FACTS provides nearly 3,500 schools nationally with a “better way” to manage the business side of education. Their program is used by more than 400,000 families. **Any family who selects the monthly payment plan MUST use the FACTS monthly withdrawal program. Each student will need their own enrollment form.**

Enrollment in FACTS:

Current families who are already enrolled in FACTS will automatically be re-enrolled for the next school year. If you have a new Bank Account, you will need to contact Grace Stroup, Student Accounts Coordinator, 314-382-6664, ext 320.

Families New to FACTS(including Freshmen): A simple online enrollment is recommended.

Click on this link to go to  for Lutheran South to be connected to FACTS secure online enrollment webpage. Your PIN number (if asked) is 63123. You will need to have bank information with the bank name, phone, routing number and account number. **If you are not able to enroll online, please contact Grace Stroup, Student Accounts Coordinator, at 314-382-6664, ext 320.**

FACTS can process payments through various types of bank accounts including: Checking, savings, Equity and Custodial accounts.

Fees: A \$38 Annual Enrollment Fee will be collected by FACTS. Payment will be by automatic bank payment after the Enrollment Agreement is processed. You will be notified by FACTS when this will occur. \$19 will be charged for each additional student.

FACTS Payment

Dates: 5th or 20th of the Month

Changes to Accounts:

Changes can be made up to 4 business days before the payment date. Please contact Grace Stroup, Student Accounts Coordinator, at 314-382-6664, ext 320.

Missed Payments: Any missed payment will automatically be reattempted on the next available payment date (5th or 20th) until the account is current. FACTS will send a letter advising you of the missed payment. A \$25 attempt fee will be charged by FACTS in addition to any fees that may be charged by your bank. Timely payment of your tuition is of utmost importance. Missing monthly payments could result in your student not being allowed to return to school. However, LHSA understands that there could be special circumstances for missing a payment. Please contact Grace Stroup, Student Accounts Coordinator, at 314-382-6664, ext 320 if you have any questions.

Tuition Insurance: The FACTS “Peace of Mind” tuition protection program is an optional benefit offered to all families. In the event of death, the plan covers the person paying the tuition and the legal spouse of that person. The benefit is paid directly to the school to cover the unpaid balance (except payments in arrears.) Coverage begins when the \$12 fee for “Peace of Mind” has been paid to FACTS. You cannot enroll in this program after FACTS has begun deducting your monthly payments.